

# LEO HIGH SCHOOL

## CAREER MAJORS ACADEMY



### Principal's Desk

As part of Career Majors Academy, Thursday, November 20, 2014 was Career Exploration Opportunity (CEO) Day at Leo Jr. Sr. High School. CEO Day is primarily designed to expose middle school students to a variety of career options. This half day event gives middle school students the platform to explore various career options by listening to several presentations.



Students had the opportunity to select 4 out of 20 possible sessions to attend. Each session was 25 minutes, Middle school students served as host/hostess and escorts for the speakers. Students were encouraged to dress business casual attire.

This was truly an educational event for our students. CEO Day began at 7:45 A.M. with a pre-activity in homeroom in which students learned how to participate in each presentation and ask information-seeking questions. Basically, students were taught how to be a good audience. Teachers focused on professionalism, respect, integrity, diligence, and excellence (Pride). During the presentations, students asked questions and took notes. As a post-activity, students completed an assignment on MBC and evaluation of CEO Day.

CEO Day is structured so that representatives from companies and organizations can highlight in an interesting way their career goals to motivate students. A continental breakfast was also served. A great atmosphere for networking opportunities was created for our students. Leo Jr. Sr. High School has two CEO Days each year. The next CEO Day is scheduled for Friday April 24, 2014.

CEO Days provide opportunities for the local companies and organizations to participate in the educational process. Community involvement is vital to the educational mission of Leo Jr. Sr. High School. Through community involvement, we are able to give a student real world experience to validate or support their academic education. If you would like to be a CEO presenter, please contact Mrs. Kyler, Director of our Career Development Center (CDC) at 260-446-0180 ext. 7116. Your participation will be greatly appreciated.

Sincerely,

Dr. Neal Brown III  
Principal

# Spotlight on Academics



Join students from the Leo Fine Arts Department for the Yuletide Dinner and Concert on December, 6<sup>th</sup>. Dinner starts at 6:00 PM with the concert following at 7:00 PM. Tickets for the concert are available at the door. Please contact Mrs. MacDonald for more information.



## Final Exam Schedule and Information

Final exams will be given on Wednesday thru Friday, December 17-19.

Wednesday, 12/17	Periods 3 & 6
Thursday, 12/18	Periods 2 & 5
Friday, 12/19	Periods 1, 4 & 7

**Please note: Students are not permitted to take exams early for any reason.** Students who miss exams associated with an excused absence will be afforded the opportunity to make up exams during Winter Break on December, 23 from 1:00- 6:00 PM. Students who are not available on December 23<sup>rd</sup> will be permitted to make up final exams with their teacher upon returning to school in January. All students should schedule make up exams with their teachers prior to leaving on vacation.

Winter Break!

December 22, 2014  
- January 5, 2015

From all of us at Leo JSHS,  
We wish you Happy Holidays!

# Guidance Department



Christi Smeltzley, Guidance Director – grades 11 & 12  
Gary Rogers, Guidance Counselor – grades 9 & 10  
Cary Cogdell, Guidance Counselor – grades 7 & 8



**Senior Newsletter** – The Senior Newsletter is posted monthly on the Leo HS website. It is also emailed home to all parents. Please take the time to view this document. There are many scholarships listed as well as important information.

**Midterms** – Please take advantage of the Parent Access tool to monitor your child(ren)'s grades. Communication with teachers is very important to ensure you know what is taking place in the classroom and how your child(ren) is/are progressing.

**Senior cap/gown orders** have been taken. There are still many seniors who have not ordered yet! Please take care of this very important detail of your senior year! You must contact Jostens directly at 483-1825.

**Lilly Scholarship Available** – The Lilly Endowment Scholarship, sponsored by the Community Foundation of Greater Fort Wayne, is available to seniors planning to attend college in the fall of 2015. This scholarship pays full tuition, required fees, and a stipend of \$800 per year for required books and equipment for four consecutive years of undergraduate study leading to a baccalaureate degree at any Indiana public or private college or university accredited by the North Central Association of Colleges and Schools. The Community Foundation of Greater Fort Wayne requires high schools to use the following additional guidelines in nominating students:

*The student has to have overcome obstacles that created barriers to academic achievement and has since demonstrated marked improvement.*

*The student's family has demonstrated financial need shown through completion of the FAFSA, eligibility for subsidized school lunches, or other extenuating circumstances, such as multiple children in secondary and postsecondary school or a single-parent family.*

*Applications are available from Mrs. Smeltzley and due back to her by December 15, 2014.*

**ECA Testing** - End of Course Assessment Re-Testing in Algebra I and English 10 will begin the week of December 8. Any students who have not passed either or both test will be involved in this testing. It is very important that students pass both of these tests as they are required by the State of Indiana for graduation. Look for more information to be delivered by Mr. Rogers.

# Just For Parents

**Attendance Office:** To Report absences or receive attendance information please contact Mrs. Keane at 446-0186.

**Requesting Homework:** Requests for homework will be made for students who have missed at least three consecutive days of school. Please contact Mrs. Keane.

**Appointments:** Parents are encouraged to make appointments outside of regular school hours when at all possible. Parents should submit a written note or phone the attendance office when a student will miss a partial day due to an appointment. Students will sign out through the attendance office and may be picked up at the south entrance. Students returning from appointments need to check back in with the Attendance Office before proceeding to class. Students need to bring a school excuse upon returning to school (no bills please). School excuses may be faxed to 446-0189.

**Vacations:** Every attempt should be made not to schedule vacation days during the school year. Parents should provide a note to the Attendance Office (no phone calls please) stating when the vacation is to occur. A vacation form will be completed by the school and returned to parents for a signature before excusing the absence.

**College Visits:** Junior and senior students are allowed 2 college visit days per school year. Parents should notify the attendance office on the day of the absence. Students must provide signed documentation from a university representative to verify the absence.

**Clinic:** If your student needs to take medication during school hours, the medicine must be left in the clinic so the nurse can administer dosages. Parents and students are reminded that students who leave during the day due to illness MUST be seen by the nurse. Students should NOT use their cell phones to call home. The school nurse will place calls to parents after seeing the student.

**Faculty/Staff Phone and email list**

[http://lhs.eacs.k12.in.us/staff\\_directory](http://lhs.eacs.k12.in.us/staff_directory)

**Leo JSHS webpage:**

<http://lhs.eacs.k12.in.us/>

**Lost & Found:**

Located in the Library

# Athletics

The winter athletic season is underway! Best of luck to all winter athletes.

It is exciting anytime a high school athlete has the opportunity to play organized college athletics. However, there is often confusion about what constitutes an official athletic college signing. Below are the official Leo JSHS College Signing Guidelines. Leo JSHS students and their families are invited to celebrate these significant athletic events here at Leo JSHS.

IHSAA physical forms are available on-line at:  
<http://www.eacs.k12.in.us/lhs/page.php?pid=1156> or in the athletic office.

*Remember, all student athletes must have a completed physical form before being eligible to participate in an IHSAA sanctioned sport.*

## **Leo Athletic Department College Signing Guidelines**



### **College Scholarship Athlete**

- \*Athlete must be receiving athletic scholarship money.
- \*Athlete must provide official paperwork from college/university, NCAA, NAIA, etc.
- \*Signing dates will typically be in November, February, and April. Actual dates will depend on the NCAA signing window.
- \*Each Leo head coach who has an athlete signing will be in attendance.
- \*The Leo AD will take care of all arrangements and media invitations.
- \*School personnel, family, and media will be permitted to attend.

### **College Non-Scholarship Athlete**

- \*Leo must have communication from the college/university that the student athlete will be participating in athletics.
- \*Leo Administration will provide a press release to the local media recognizing the non-scholarship athlete.
- \*Press release dates will coincide with the above signing dates.

# STUDY TABLE

Tuesday –Thursday  
After school until 4:15 PM  
In Library/Media Center

**Tutoring and Study Table are offered to ALL students who need assistance in the classes being taken. Students are welcomed and encouraged to attend on a daily basis or a once-in-awhile, as-needed basis. Transportation to the Harding area is available for the after school tutoring. Two teachers as well as three paid interns and National Honor Society students will provide tutoring assistance. Students are asked to sign-in because attendance is monitored. If computers are necessary for work to be completed, technology will be available. Students are expected to be in study table area ON TIME and stay the entire time. Students are expected to follow rules of respect and to stay on task during the study time. Questions should be directed to Mrs. Roth. 446-0180, ext. 7181, [droth@eacs.k12.in.us](mailto:droth@eacs.k12.in.us).**

# FREE

## HELP with Healthcare Enrollment

Learn about Healthcare Laws and  
Healthcare Plans Available

### SUPER SATURDAYS

- November 1<sup>st</sup>, 2014 – *Education only*
- November 15<sup>th</sup>, 2014 – *Open Enrollment*
- December 13<sup>th</sup>, 2014 – *Open Enrollment*
- January 10<sup>th</sup>, 2015 – *Open Enrollment*
- February 14<sup>th</sup>, 2015 – *Open Enrollment*

#### WHAT TO BRING

##### PHOTO I.D.

##### SOCIAL SECURITY OR ITIN CARDS AND BIRTHDATES

- for anyone in the household  
applying for coverage.

##### INCOME INFORMATION

- 2013 Tax Return
- Pay stubs or W-2 forms.  
\*for anyone in the household  
applying for coverage.

##### CURRENT HEALTH INSURANCE POLICY NUMBERS

- For anyone in the household who  
currently has health insurance.

##### YOUR E-MAIL ADDRESS AND MARKETPLACE LOGIN (IF APPLICABLE)

- If you do not have one you can get  
one for FREE on site.

##### EMPLOYEE COVERAGE FORM

This is a government form you need to  
fill out if you currently have the option  
to get health coverage through your  
employer or your spouse's employer.

To find the form online, visit:  
[healthcare.gov/downloads/  
marketplaceapp\\_check-  
list\\_generic.pdf](http://healthcare.gov/downloads/marketplaceapp_check-list_generic.pdf)

For More Info and  
Translation Services Options,  
Call:



**volunteer  
center**  
an RSVP affiliate

#### LOCATIONS:



##### CANI

227 E. Washington Blvd., Ft. Wayne, IN

9:00 a.m. – 1:00 p.m.

\*enter at the Washington Blvd Entrance



##### Neighborhood Health Clinic

3350 E. Paulding Rd., Ft. Wayne, IN

10:00 a.m. – 2:00 p.m.



##### Ivy Tech Northeast

3800 N. Anthony Blvd.

Coliseum Campus—Rm. 2310

Ft. Wayne, IN

9:00 a.m. – 1:00 p.m.

\*Staffed by Volunteer Center



**CANI** Fighting Poverty.  
Building Hope.  
COMMUNITY ACTION OF NORTHEAST INDIANA

