

# LEO HIGH SCHOOL

## CAREER MAJORS ACADEMY



### Principal's Desk

Dear Parents:

Your son/daughter will soon be graduating with the class of 2014. The Faculty and Staff at Leo Jr. / Sr. High School wish to congratulate you for assisting him/her in achieving this milestone in his/her life. We wish your son/daughter every success in the future.



In order to keep you informed concerning graduation and other upcoming events, we submit to you the following information.

1. In order to graduate with a diploma from East Allen County Schools and Leo Jr. / Sr. High School, a senior must have met Indiana high school diploma requirements and passed the Graduation Qualifying Exam (ISTEP). All parents and students should be aware of their individual graduation status. Seniors who have not fulfilled minimum state graduation requirements by June 4, 2014, will not participate in the graduation ceremony on June 6, 2014.
2. Graduation will be at 7:00 P.M. on Friday June 6, 2014. Exercises will be held at the Allen County War Memorial Coliseum. Students should be at the War Memorial Coliseum no later than 6:15 P.M. to line up for the procession. General admission begins at 6:00 P.M.
3. In the interest of time and in order to preserve the dignity of the graduation ceremony, we ask that recognition of all graduates be held until all seniors have received their diplomas. Traditionally the graduation ceremony is a dignified ceremony, and anything that interferes with the ceremony is disturbing to all. We ask that there be no yelling, whistling, or other activity that would draw undue attention to a particular graduate. We also ask that you encourage your son/daughter to conduct himself/herself in a manner that will not detract from the dignity of the ceremony. The time for recognition is at the end of the reading of all graduates' names. I know all of you are proud of your graduate, but individual recognition is out of order and you are asked to refrain from it. Parents, we really need your cooperation in this matter. Please do your part to make sure we have an orderly graduation.
4. All financial obligations to the school are to be remedied by Friday June 6, 2014, at 3:15 P.M. Books and iPads are to be turned in and all fees paid.
5. Exam Schedule-Seniors Only
  - A. Friday, May 30<sup>th</sup> Class Periods 1,4, and 7
  - B. Monday, June 2<sup>nd</sup> Class Periods 2 and 5
  - C. Tuesday, June 3<sup>rd</sup> Class Periods 3 and 6.

Cont...

6. Wednesday, June 4<sup>th</sup> Schedule
  - A. Breakfast and Senior Awards – 8:00 A.M.
  - B. Bus leaves for Coliseum - 9:30 A.M.
  - C. Picture for Academic Honor Diplomas, Valedictorian and Salutatorian - 11:00 A.M. (Cap & Gown must be worn for picture)
  - D. Bus goes to Shoaf Park – Noon – Lunch and activities.
  - E. Students return to the high school at 3:00 pm and released.
7. A group picture of academic honor diploma recipients, valedictorian and salutatorian will occur at graduation practice. Recipients will need their caps, gowns, dress shoes and National Honor Society stoles. Without the preceding items, you will not be part of the photo and will be mentioned as absent. The group picture will hang in the south entrance of our school, above the display cases.
8. Male graduates are to wear dress shirts with ties as well as dress pants and dress shoes with their graduation gowns. Ladies are to wear dresses or dress pants and dress shoes with their gowns.
9. Parking is available in the War Memorial Coliseum parking lot at a charge of \$4.00 per car.
10. General Admission seating is available as well as handicapped accommodations. There are 2400 seats available for the families of 220 graduates. The War Memorial Coliseum is air-conditioned for your comfort.
11. During graduation practice, students will be instructed in the procedures for gathering with relatives and exiting the Exhibition Hall after the graduation ceremony.

We anticipate a large crowd for graduation, and we will do everything possible to limit the ceremony to a reasonable length of time, hopefully one hour or less.

We hope the above information will prove to be helpful to you. If you have any questions or concerns, please feel free to call the school. Once again, congratulations to the Leo High School Class of 2014 Graduates!

Sincerely

Dr. Neal Brown  
Principal

## *Where to go when you gotta kn* **OW**



Attendance Information: Pam Keane

446-0180 ext. 7114

Faculty/Staff Phone and email list:

<http://www.eacs.k12.in.us/lhs/page.php?pid=573>

Classroom Connection:

<https://portal.eacs.k12.in.us/webPages>

Leo JSHS webpage:

<http://www.eacs.k12.in.us/lhs>

Lost & Found:

Located in the IMC

## **Student Services**

### **Absences**

All absences must be called in to the attendance office. The number is 446-0186.

### **Appointments**

If your student must leave school for a doctor's appointment during the day, please notify the attendance office before the appointment. Upon returning to school, students must provide documentation from the doctor's office to have the absence excused.

### **College Visits**

Juniors and seniors are allowed 2 college visit days. Parents should still notify the attendance office on the day of the absence. Students must provide signed documentation from a university representative to verify the absence.

### **Clinic**

If your student must take medication during school hours, the medicine must be checked in the clinic so the nurse can administer dosages.

### **Vacation**

While we discourage parents from taking students out of school for vacation, there are times when students will miss school due to family vacations. Please contact the attendance office for a vacation form. **Forms should be completed and submitted two weeks prior to the absence.**

### **Requesting Homework**

In the case of student absence that lasts at least three consecutive days, homework may be requested by calling the attendance office at 446-0180 ext. 7114. Parents are also encouraged to check a teacher's web page, assignments will be posted there. Homework may be picked up in the attendance office 24-hours after a request has been made.

### **Deliveries**

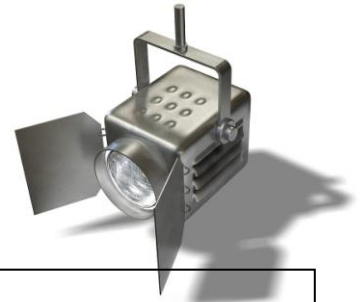
It is the policy of Leo Jr./Sr. that we will not deliver items to students unless the items are needed for class. Likewise, unless it is an emergency, we cannot deliver messages to students throughout the day.

**Reminder: EACS is operating on an extended schedule until May, 8 2014. School will be dismissed at 3:25 PM.**

**Join us for Commencement Exercises on Friday, June 6, 2014  
at the Allen County War Memorial Coliseum**

# Spotlight on Academics

## Spotlight on Academics



### Family and Consumer Science

The FACS department offers numerous classes focused on students and their futures - equipping students for both personal and professional success. Below is an overview of the varied elective courses students may take at Leo Jr/Sr High School.

**7<sup>th</sup> Grade FACS** is an introduction to life skills such as communication, conflict resolution, childcare, and kitchen skills. Students are encouraged to continue on to courses in high school.

**Nutrition & Wellness I** is focused on the development of skills in choosing and preparing nutritious foods. The six main nutrients are studied in depth. Basic food preparation skills are also practiced.

**Nutrition & Wellness II** is a second level class in a sequential course. Special emphasis is on nutrition & wellness for individuals and families.

**Advanced Foods & Nutrition** is a third level foods class that emphasizes food throughout the world. Emphasis is on food customs, traditions and cooking styles.

**Child Development Class** is focused on the development of children through age one. Students take home the computerized baby for a weekend.

**Advanced Child Development** is a yearlong class focused on children between the ages of one and six. Students write and illustrate a children's book; and write and teach curriculum at a daycare.

**Interpersonal Relationships** is focused on developing healthy relationships. Emphasis is on effective communication, managing stress, and relationships within the family, community and workplace.

**Adult Roles and Responsibilities** is focused on independent life. Topics include personal goals; personal finance; and consumer decisions.

**Fashion and Textiles Foundations** is a new class for 2012-2013 focused on study of the elements of design and properties of textiles and fashion products. Each student will construct three projects.

### Social Studies

In November and December, Mr. Dommer, Lance, Lightfoot and Ott's classes collected goods for our area homeless Veterans. In February in conjunction with the District 4 American Legion Riders the items collected were passed out at the Ft. Wayne Rescue Mission as part of National Homeless Count Day. It gave us great pride in knowing that the items we collected were able to help 67 area homeless Veterans.

Living History Presentation visits Leo: Students will be attending a performance by the Senior Saints on Friday, March 21. The presentation by forty singers and speakers will feature first hand stories, time period music, as well as artifacts from the depression and World War Two. The group is directed by Marsha Wright and the presenters included many members of the Leo and Grabill community. This is the twelfth year that Leo has had the privilege of interacting with this great group of living historians.

Mr. Lightfoot's Social Studies students are preparing for a field trip to Washington, D.C. in May. The trip began planning in September and 49 students, teachers and parents will be leaving on the "midnight" Amtrak train May 7th. We will be "on the go" visiting many wonderful historical sites until we leave to come home Saturday, May 11th. Yes, we will be home for Mother's Day!!

# Guidance Department



Christi Smeltzley, Guidance Director – grades 11 & 12  
Gary Rogers, Guidance Counselor – grades 9 & 10  
Cary Cogdell, Guidance Counselor – grades 7 & 8

Summer School information and applications are available in the Guidance Office and on the Leo High School website. Summer school will be held at Leo High School and facilitated using Compass Odyssey. Deadline for registration is April 17<sup>th</sup>, 2014.

## Testing Begins...

\*Please try to avoid scheduling appointments or absences during these very important state testing dates:

- Biology ECA – April 21 through April 23 (Grade 9)
- ISTEP – May 5 through May 7 (Grades 7 & 8)
- English 10 ECA – May 12 through May 16 (Grade 10 and re-testers)
- Algebra I ECA – May 19 through May 23 (All Algebra I students and re-testers)
- AP Testing – May 5 through May 16 (AP students)

## Cap/Gown Pick Up

- Jostens will be at Leo High School on Thursday, April 17<sup>th</sup> in Room 150/151 during the lunch mods to deliver senior cap/gown/announcement orders. If you have a balance due, please plan to pay that day.

## Dual Credit Registration

- Ann Brown, IPFW Collegiate Connection Coordinator, will be at Leo High School on Wednesday, April 16<sup>th</sup> at 1:00 p.m. to register any students planning to take a course for dual credit next year. These classes could be taken at Leo and/or at IPFW. Please be sure you have your social security number and iPad for the meeting. Online registration or paper registration will be available.

## Dual Credit Finite Mathematics

- Finite Mathematics will be offered as a full-year course for dual credit next year. Students were given information on this new opportunity for the 2014-15 school year and were asked to let the counselors know by Monday, April 14 if they were interested in taking the course. If you need further information, please contact the guidance department.

Leo Drama Department proudly presents

The Music Man

Wednesday, April 30 – Saturday, May 3



Come jump-start your exercise program by listening to a physician presentation on a health topic and then join him or her on a walk at Salomon Farm Park Trail. During the walking segment, you can ask the physician questions.

At each session we will have:

- Free blood pressure screenings and educational materials available prior to the presentation
- Water and healthy snack
- In case of inclement weather, program and walking will be moved indoors to Parkview YMCA, 10001 Dawson's Creek Blvd

To register for any of the MD and ME: Walk-n-Learn events please either call 1-855-637-0010 or sign up at [mdandme@parkview.com](mailto:mdandme@parkview.com)

Sponsored by:



Sessions will be held at:  
Salomon Farm Park  
Old Barn  
817 W. Dupont Road  
Ft. Wayne  
6–7 p.m. (pre-register at 5:45)

**Tuesday, May 13**  
• Dr. Mark O'Shaughnessy  
"Exercise & Your Heart"

**Tuesday, June 10**  
• Dr. Michele Helfgott  
"Osteoporosis"

**Tuesday, July 8**  
• Dr. Neil Sharma  
"Acid Reflux"

**Tuesday, Aug. 12**  
• Dr. Angela LaSalle  
"Nutrition & Weight Management"

**Tuesday, Sept. 9**  
• Dr. Hollace Chastain  
"Stroke: Signs, Symptoms & Prevention"

**Tuesday, Oct. 14**  
• Dr. Jeremy Grogg  
"Diabetes"

## IMMUNIZATION REQUIREMENTS FOR 2014-2015 SCHOOL ATTENDANCE

The Indiana State Department of Health is **requiring** the following additional immunizations for school attendance:

*NEW for the 2014-2015 School Year*

- Two (2) doses of Hepatitis A is required for *Kindergarten*.
- Two (2) doses of MCV4 (Meningococcal conjugate) is required for *12<sup>th</sup> grade*.

Other immunizations that must be current prior to the school year

- Two (2) doses of Varicella (chickenpox), or evidence of immunity, for all students in grades Kindergarten through 12<sup>TH</sup> grade.
- One (1) dose of MCV4 is required for 6<sup>th</sup> grade.
- One (1) dose of Tdap (Tetanus & Pertussis) is required for 6<sup>th</sup> grade.

See your physician for needed immunizations or you may go to:



The **Allen County Department of Health**, located at 4813 New Haven Avenue, at the corner of New Haven and Meyer Road. Children under age 18 need to be accompanied by a parent or legal guardian (with appropriate consent). Children eligible under the Vaccines for Children program may qualify for free vaccine. For all others, there is a \$9 administration fee per vaccine in addition to the cost of the vaccine. Cash, debit or credit cards accepted. Call 449-7514 to schedule an appointment or for additional information.

**Super Shot** also offers immunizations at various locations throughout Allen County. There is an \$8 fee per shot; Medicaid is accepted. No one will be turned away due to inability to pay. *Your child's shot record is required and he/she must be accompanied by a parent or legal guardian.* Call 424-7468 for additional information.



If you have questions, call your physician or your school nurse.

IMMUNIZATION RECORDS SHOULD BE BROUGHT TO REGISTRATION  
OR DELIVERED TO YOUR CHILD'S SCHOOL  
*PRIOR TO THE FIRST DAY OF THE SCHOOL*

## 2014-2015 School Year

Below are the number of doses and each vaccine required for school entry by grade level.

<i>3 to 5 years old (Pre-kindergarten)</i>	3 Hep B (Hepatitis B) 4 DTaP (Diphtheria, Tetanus & Pertussis) 3 Polio (Inactivated Polio) 1 MMR (Measles, Mumps & Rubella) 1 Varicella (Chicken Pox)	
<i>Kindergarten</i>	3 Hep B 5 DTaP 4 Polio	2 MMR 2 Varicella 2 Hep A (Hepatitis A)
<i>Grades 1 to 5</i>	3 Hep B 5 DTaP 4 Polio	2 MMR 2 Varicella
<i>Grades 6 to 11</i>	3 Hep B 5 DTaP 4 Polio 2 MMR	2 Varicella 1 Tdap (Tetanus & Pertussis) 1 MVC4 (Meningococcal conjugate)
<i>Grades 12</i>	3 Hep B 5 DTaP 4 Polio 2 MMR	2 Varicella 1 Tdap 2 MVC4

**Hep B** The minimum age for the 3<sup>rd</sup> dose of Hepatitis B is 24 weeks of age. Two dose alternative adolescent schedule (Recombivax HB® given at age 11-15 years x 2 doses) is acceptable if properly documented.

**DTaP** Four doses of DTaP/DTP/DT are acceptable if 4<sup>th</sup> dose was administered on or after child's 4<sup>th</sup> birthday.

**Polio** Three doses of Polio vaccine are acceptable for all grade levels if the 3<sup>rd</sup> dose was administered on or after 4<sup>th</sup> birthday and at least 6 months after the previous dose with only one type of vaccine used (all IPV or all OPV).

For students in grades Kindergarten through 4<sup>th</sup> grade the final dose must be administered on or after the 4<sup>th</sup> birthday, and be administered **at least 6 months** after the previous dose.

**Live Vaccines (MMR, Varicella, LAIV)** Live vaccines that are not administered on the same day must be administered a minimum of 28 days apart. The second dose should be repeated if the doses are less than 28 days.

**MMR** If given as single antigen, 2 Measles, 2 Mumps and 1 Rubella required.

**Varicella** Physician documentation of disease history, including month and year, is proof of immunity for children entering preschool through 6<sup>th</sup> grade. A signed statement from the parent/legal guardian indicating history of disease, including month and year is required for children in grades 7-12.

**Tdap** There is no minimum interval from the last Td dose.

**MVC4** Individuals who receive dose 1 on or after their 16<sup>th</sup> birthday only need 1 dose of MVC4.