

# EDUCATION, FINE ARTS, PUBLIC SERVICE, HUMAN SERVICES

## ACADEMY CORD REQUIREMENTS CHECKLIST

Due Date: Monday, April 13, 2020

Student Name: \_\_\_\_\_

Graduation Year: \_\_\_\_\_

Career Goal (be as specific as possible): \_\_\_\_\_

To receive an Academy Certificate and Cord for graduation, a student must complete an 8-credit sequence of courses relevant to their career goal; and earn at least two credits in OSI, ICE, or Anthis relevant to their career goal.

Complete each step of the form using blue or black ink.

Return completed form to Mrs. Zent in the CDC by Monday, April 13, 2020.

Consideration will be given only to students who complete this checklist thoroughly, accurately, and on time.

**STEP 1**

- Print your high school transcript through *LHS Parent Access*.
- Complete course list on the back of this form. See Mrs. Zent or Mrs. Hoff if you have questions.
- On your transcript, highlight the courses that you listed on the back of this form.

List a minimum of two credits in OSI, ICE, or Anthis relevant to your career goal.\*

TYPE	BUSINESS/ORGANIZATION	INTERNSHIP POSITION	CREDITS
OSI			
OSI			
ICE			
ANTHIS	<i>Program Name:</i>		

CDC SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

**STEP 3**

STUDENT SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

**STEP 4**

Staple transcript to this form and return to Mrs. Zent in the CDC by Monday, April 13, 2020.

Meets Qualifications Yes \_\_\_\_\_ No \_\_\_\_\_

ACADEMY DIRECTOR SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

